

# SPAULDING APARTMENTS RENTAL APPLICATION

Address of apartment for which you are making application: \_\_\_\_\_

Each adult (18 or older) must fill out a separate application

Phone # 607-539-7321

Fax # 607-272-6238

<b>First</b>	<b>Middle</b>	<b>Last</b>	<b>Birth Date</b>	<b>Social Security #</b>	<b>Driver's License #</b>
<b>Any Other Names You've Used In The Past</b>			<b>Home Phone</b>		<b>Cell Phone</b>
<b>Email Address:</b>					

All Other Proposed Occupants	Birth Date	Relationship To Applicant

## RENTAL/RESIDENCE HISTORY

	Current Residence	Previous Residence	Prior Residence
<b>Street Address</b>			
<b>City</b>			
<b>State &amp; Zip</b>			
<b>Last Rent Amount Paid</b>			
<b>Owner/Manager &amp; Phone Number</b>			
<b>Reason for leaving</b>			
<b>Is/was rent paid in full?</b>			
<b>Did you give notice? Were you asked to move?</b>			
<b>Name(s) in which your utilities are/were billed:</b>			
	<b>From/To</b>	<b>From/To</b>	<b>From/To</b>
<b>Dates of Residency</b>			

## EMPLOYMENT HISTORY

	Current Employment	Previous Employment	Prior Employment
<b>Employed By</b>			
<b>Address</b>			
<b>Employer's Phone</b>			
<b>Occupation</b>			
<b>Name of Supervisor</b>			
<b>Monthly Gross Pay</b>			
	<b>From/To</b>	<b>From/To</b>	<b>From/To</b>
<b>Dates of Employment</b>			

CREDIT HISTORY	Bank/Institution Name	
<b>Savings Account</b>		
<b>Checking Account</b>		
<b>Credit Card</b>		
<b>Auto Loan</b>		

VEHICLES (Include vehicles belonging to other proposed occupants)

Make	Model	Color	Year	License Plate

REFERENCES & EMERGENCY CONTACTS

	Non Relative	Non Relative	Nearest Relative Living Elsewhere
Name			
Street Address			
City			
State & Zip			
Phone Number			

By signing the application you grant us permission to communicate with all the contacts listed in this section in the event we can't locate you. Furthermore, if you abandon the apartment for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf.

GENERAL INFORMATION

Have you ever been served a late rent notice?	Do any of the people who would be living in the apartment smoke?	How long do you think you would be renting from us?
Have you ever filed for bankruptcy? If so, when?	When would you be able to move in?	<u>Have you ever been convicted of a felony?</u>
Have you ever been served an eviction notice? If so, when?	How many pets do you have ( <u>No Pets Allowed</u> )?	
Have you had any reoccurring problems with your current apartment or landlord? If yes, please explain:		
Why are you moving from your current address?		
List any verifiable sources and amounts of income you wish to have considered (optional):		
If you were to run into financial difficulty in the future and couldn't come up with the money to pay the rent, do you know someone that would loan you the money? If so, provide the person's name, address, & phone # so that we can use them as a reference for you.		
Have you been a party to a lawsuit in the past? If yes, please explain why:		
We may run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on?		
How did you hear about this apartment?	Do you have an e-mail address we can reach you at?	

**Agreement & Authorization Signature**

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be made, verification of information I provided and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for an apartment and does not constitute a rental or lease agreement in whole or part. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Spaulding Apartments

2099 Ellis Hollow Road  
Ithaca, New York 14850

Phone (607) 539-7321  
Fax 607-272-6238

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## Authorization for release of information

I, \_\_\_\_\_, consent to allow **Spaulding Apartments** and affiliated properties to request and obtain income, assets, credit, schooling, and Landlord information from the sources attached to this form for the purpose of verifying my eligibility for renting a property from Spaulding Apartments. I understand that anyone that receives any information collected under this consent form cannot use it for any other purpose other than the check eligibility for renting.

I have read this document, and understand, and agree to the release of information in consideration for my occupancy or continued occupancy of any apartment leased by **Spaulding Apartments**.

In conjunction with my application for rent, I hereby certify that all information contained herein is true and correct. I understand that the material falsification of information provided may result in the rejection of this application.

“By execution of this application, I hereby authorize **Spaulding Apartments** to make such investigation into my credit, employment, rental, and criminal history per the tenant selection criteria and release all parties from all liability for any damage that may result from their furnishing information to you.”

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_